

TIM KEAN  
PHELPS COUNTY ASSESSOR

200 N. Main St, Ste 126  
Rolla, MO 65401-3037  
573-458-6135 • 573-458-6149 Fax  
phelps.missouriassessors.com  
personalproperty@phelpscounty.org

AVOID PENALTY Return by March 1st

2026 ASSESSMENT LIST

Dear Taxpayer: This form is used by the county assessor to determine the taxable value of your personal property, e.g. vehicles, recreational equipment, livestock, farm machinery, etc. You are required by law to list all personal property belonging to you or under your control in Phelps County, Missouri, on Jan.1st, 2026. Complete this form, sign and return it **before March 1st, 2026** to avoid penalty.

Read instructions below.

SUBMIT YOUR ASSESSMENT LIST ONLINE

1. Website: Phelps.MissouriAssessors.com
2. Click "e-File Personal Property" butt
3. Enter the Account # (located belo
4. Enter the ePIN (located belo



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E-File - Scan QR code or Go to:

Military personnel: Were you or your spouse active military Jan 1st?

☐ Yes (Attach LES) ☐ No

Physical Location:

HAS YOUR ADDRESS CHANGED? ☐ NO ☐ YES New Address \* \_\_\_\_\_ Date Moved \_\_\_\_\_

\* REQUIRED – LIST LOCATION ADDRESS IF DIFFERENT FROM MAILING ADDRESS \_\_\_\_\_

**IMPORTANT:** Last year you reported the property shown below.

1. Please draw a line through any items you **did NOT own** on **Jan. 1<sup>st</sup>, 2026** ----->

2. List **ANY** items **NOT SHOWN** in this box on back of form.

HOW TO REMOVE AN ITEM:

~~4904FORD F 400 XL FD7QA61035550257~~

↑ EXAMPLE ↑



Please add VIN if missing from items shown in this box. Add VIN to any newly purchased items you list on back. This 17-digit number can be found on your insurance card.

You must check one of these boxes and sign before returning.



**CHANGES HAVE BEEN MADE**

Items were added, deleted, or address was changed



**NO CHANGES MADE**

No new items owned on Jan. 1st

Do not re-list any items that appear correctly in yellow box above.

Would you, the above mentioned taxpayer, be interested in receiving your personal property assessment list via email in the future?

If so, please list your current email address in the signature area below.

I have read and understand the instructions above and on back. I do solemnly swear, or affirm, that the foregoing list contains a true and correct statement of all the tangible personal property, made taxable by the laws of the state of Missouri, which I owned or which I had under my charge or management on the first day of January, 2026. I further solemnly swear, or affirm, that I have not sent or taken, or caused to be sent or taken, any property out of this state to avoid taxation. So help me God.

SIGN HERE

SIGNATURE

DATE

EMAIL: \_\_\_\_\_



AREA CODE

DAYTIME PHONE NO.

INSTRUCTIONS: NOTICE TO TAXPAYER

Deadline for return.

If you were a resident of, a property owner in, or operated a business in Phelps County, Missouri, as of January 1st, 2026, please fill out the assessment list and return it to the Assessor's Office **BEFORE THE FIRST DAY OF MARCH**. Businesses should file a "Business Personal Property Declaration" form. Please call us and we will send you one of these forms.

If you moved from Phelps County before January 1st, 2026, you will not owe taxes in Phelps County. Please return this list stating your new address and date moved.

Failure to return your Assessment List will result in a Penalty.

☒ Late Personal Property Lists - Sec. 137.280 RSMo requires the assessor to assess a penalty on any person who fails to return his personal property tax list by the deadline.

ASSESSED VALUE	PENALTY
0 – 1,000	\$15
1,001 – 2,000	\$25
2,001 – 3,000	\$35
3,001 – 4,000	\$45
4,001 – 5,000	\$55

ASSESSED VALUE	PENALTY
5,001 – 6,000	\$65
6,001 – 7,000	\$75
7,001 – 8,000	\$85
8,001 – 9,000	\$95
9,001 and above	\$105

"Assessment may be **DOUBLED** if list is found to be fraudulent. Statute 137.285"

**Questions?** For assistance in completing this form call: 573-458-6135 or visit the Assessor's office at 200 North Main Street, Suite 126, in Rolla, Missouri.

CONTINUED ON BACK

